The Lottery

Drexel
Online
Curriculum
Scheduling
System
What is different from the 3rd year lottery?

- Everyone must do a Required Medicine Subinternship, Required Neurology Course, and Transition to Clinician (Block 9b), the rest of the rotations will be more distributed so you won’t be competing for the same rotations.

- Special needs are not necessary, you should be able to prioritize appropriately.
Required Courses

- No substitutions – list on web
- Provide enough options or they will be force-scheduled
- Medicine Sub-I and Neurology Course are the only two courses that can delete other courses off your schedule in order to schedule themselves (other courses will not be moved, they will be deleted)
Lottery

- You may choose to schedule nothing
  You will then be force-scheduled into:
  Medicine Sub-I
  Neurology required course
  Transition to Clinician (Intersession II)
  OR

- You may attempt to schedule as many rotations as possible
The Pathway Required Course

- Each Pathway has a required course

- You are not given preference based on pathway

- You must prioritize this appropriately to ensure that you get this course – you are not competing with the entire class but with those who are interested in this specialty (usually in the pathway)
Leaving a Block “Empty” to Schedule an Away or Vacation

- Don’t schedule another course where you want an “Away” rotation or “Vacation”

- Provide enough options for the two Required Courses so they don’t get force-scheduled where you don’t want them

- The concept of scheduling something and dropping it is not helpful to you or your classmates (it just uses a scheduling round that you could have used for something you really wanted)
How do I plan for a

- Wedding or military commitment?

- Put in *all* options in every *other block* for the two required courses

- 333 Medicine and 315 Neurology across all blocks and sites...not all students will be able to perform these rotations in blocks 8 and 10.
Course Catalogue

● **Read the Course Description**
  - You are responsible for knowing what you are signing up for.
    ● Courses with pre-requisites
    ● Courses not available in the lottery
    ● Course requirements

● **You have to read where to show up, etc.**
  ● No one notifies you now that you are a 4th year.

● **2-week rotations – S/U grading**
Now...how to actually plan your entries

- Think about what you would like to do...
- Each person has their own priorities...don’t worry about what your friend is doing...
- Know that not everyone may schedule Neurology and Medicine Sub-I in Blocks 8 and 10...have back up plans...
- Prioritize the few rotations you would like to get in the lottery...
- Remember, you will be adding and dropping (changing your mind once the 4th year starts)
Ready to plan the “How”

Drexel Online Curriculum Scheduling System

docss.drexelmed.edu

Use your drexel id and password
Select
“Drexel University User”
Use your Drexel ID and Password to log on.

Example: abc123
You must first select your Pathway (track) – without a Pathway selection, you will not be entered into the final lottery run per the policy.
You must first Select the Year
“Enter 2014-2015” – when you will be an MS4
Select "Add Course"
Select the Department in the drop down and then “Search”

This will yield a list of available courses within the Department

You may click on “Course Title” to get detailed information OR “Add” to enter a course into your lottery selections
Simply check which dates you wish you have added to your lottery entries and click “Add Selected Courses”.

Once you have done this for what you want, you can easily view and modify.
Select “Lottery Selections” to view what you have entered.
You can easily modify from this screen by dragging and dropping and then click “Update Order” (instructions are found on this screen).

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Finalizing your entries

- Once you have entered everything you want and they are in the order you want...

- We suggest that you print a copy for your records or save a pdf

- Simply log out or close the browser

- There is no “final submit” …everything is saved
Review the Submission

- Submit your choices online by selecting your pathway and entering your selections by the deadline.
- Review your course selections with your Pathway Director/Advisor (varies by pathway).
- Submit *completed* Pathway Lottery Entry Approval form or SIGNED BY PATHWAY DIRECTOR to the Division of Clinical Education.
- Students in non-discipline based Pathways will have to have co-signed Pathway forms.
Scheduling considerations

- DOCSS will only permit the Medicine Subinternship and required Neurology course to be scheduled one time per student.

- The Pathway required courses have been programmed to be permitted for a maximum of 4 weeks so that you may only be scheduled for 4 weeks. If you want more than that, it will have to be overridden post lottery with an add/drop form. You must be in the selected Pathway for this to work.
Scheduling considerations

- You will need to keep in mind that you could be scheduled for the “same” elective course at multiple sites (there is no way around this).

  Example: Radiology at HUH & Mercy & Monmouth [if you are not in the Radiology Pathway, it will let you have multiple Radiology rotations]

- If you are not in the Pediatric Pathway, you may be scheduled for rotations that you didn’t intend to have

  Example: Required Peds
Important Dates

- Feb 14 – Class Meeting
- Feb 19 – Course entry begins
  Meet with Pathway Director/Advisor to review choices and get Pathway Lottery Entry Approval form signed. This can be in person, web or via telephone/fax if you are at a distant site. Do not wait until the last week to contact your Pathway Director.

  You should begin to plan these meetings immediately.

- March 6, 4PM (Thursday)– Course entry ends
- April 3 – Schedules due to be posted
Away Rotations: Getting Started

- VSAS
- AAMC Extramural Electives Compendium
  - https://www.aamc.org/students/medstudents/electives
- Upperclass feedback
  - CDC website
  - Talk to 4th years
Away Rotations - VSAS

- There are 120+ schools/sites that will use the Visiting Student Application Service (VSAS).
- Instructions are on-line for this process. E-mail clinicaleducation@drexelmed.edu for authorizations to apply.
- Just because a site uses VSAS, doesn’t mean the rotation is posted in a medical school catalogue.
- May have to go through Special Electives for a VSAS rotation
Away Rotations

- Must be a medical school approved rotation (i.e. in another school’s catalogue) – documentation required
- If not published in a medical school catalogue, must be submitted for approval to the Special Electives Committee a minimum of 8 weeks prior to start of rotation.
- Some away sites will require a legal contract which takes time to review/some cannot be reconciled.
Away Rotations continued…

**Process application through DCE (informational link on website)**

- Immunizations must be up-to-date (records are housed at QL in Student Immunization and Surveillance Office, Room 102)
- You may need to release a transcript
- TB Maskfitting documentation
- DCE will do Letter in Good Standing, proof of liability insurance
- You must provide copy of health insurance card regardless of whether away school requests it
- Additional information may be requested by away school
- Information is sent as packet from DCE

*Once you receive approval from away school, submit Away Elective Approval form to DCE*
International Electives

- Review criteria listed on website under International Electives

- ALL International Electives must be reviewed by the Special Electives Committee

- Must specify objectives, describe experience, evaluator, and assessment

- Must provide weekly schedule

- Prior to applying for the elective, meet with Robin Smith (can be via telephone)

- Require a minimum of 8 weeks notice for review
Specific sites
– what you need to know

- AGH & York – follow the instructions in the catalogue to apply for all electives (only Neurology and the Medicine sub-I are available in the lottery)

- AGH will not provide housing if you rotate for more than 12-consecutive weeks

- SPUH – all electives must be applied for through the site – will still be considered Home