What is VSAS?
VSAS is a standardized, online application for 4th year clinical away electives and provides:

- a short, standardized application
- a searchable database of electives
- one location for all application materials
- tracking of application statuses
- the ability to transmit supporting documentation

Do I need to use VSAS?
Students submit VSAS applications if enrolled at a U.S. LCME or COCA accredited medical school and applying to a participating VSAS host institution (see page 3 for participating list).

How does it work?
A step-by-step guide is on page 2.

Where can I review application requirements?
In addition to the standard VSAS application, hosts may have additional supplemental requirements. Each institution’s requirements are accessible through the VSAS Institutions tab.

When can I log in?
You may log in once your medical school provides you access by issuing you ‘VSAS authorizations’. This typically happens January through March.

When can I submit applications?
You may submit applications only when a VSAS host is ready to receive applications. These application dates vary between institutions and are listed on the VSAS Institutions tab. Hosts typically begin accepting applications March through May for the upcoming academic year.

Questions?
Please visit our website, www.aamc.org/vsas, for general information or contact our VSAS Help Desk:

Phone: 202-478-9878
Email: vsas@aamc.org
Hours: 9:00am – 5:00pm ET (Monday thru Friday)
VSAS Application Process

Step 1. Receive Access to VSAS
Your school must provide you access to VSAS before you may login. This access will be granted by your school issuing you ‘VSAS authorizations’ and then you will receive a VSAS login instruction email.

- Each elective request requires one authorization
- Additional authorizations may be requested from your school

Step 2. Complete Application Profile
Provide contact information and the dates on which you have or will have finished your core clerkships.

Step 3. Review Host Institution Information
Review the VSAS institutions tab for host-specific requirements and dates on which applications will be accepted.

Step 4. Upload and Assign Documents
Upload and assign required documents to a specific host institution or elective request.

- Photo, CV, and immunization records are often required
- Additional documentation is required by some hosts
- Transcripts may only be uploaded by your home medical school

Step 5. Search for Electives
Browse electives by keyword, specialty, institution name, state, and/or elective start month. Save electives to apply for later.

Step 6. Apply to Electives
Select saved electives (with preferred dates) for which you are applying and -

- arrange elective requests in order of preference
- review, edit, and upload required documentation
- pay VSAS fees and submit your requests ($35 for first host applied to and $15 for each host thereafter)

Your medical school will then add additional data about you before releasing your applications to host institutions.

Step 7. Track Offers
Review application statuses and host decisions through the VSAS Tracking tab.

- Accept or decline offers before offers expire
- Withdraw pending applications, or drop accepted offers, if necessary

VSAS Tip. Read E-Mails
Make sure the e-mail address on your Application tab is current, as you will receive e-mails notifying you of -

- offers for electives and offers soon to expire
- electives applied for but which are not available
- scheduling conflicts between scheduled electives
### Northeast Institutions
- Albany Medical College
- Albert Einstein COM
- Albert Einstein Medical Center
- Anne Arundel Medical Center
- Baystate Medical Center
- Berkshire Medical Center
- Boston University
- Brooklyn Hospital Center
- Cooper Medical School of Rowan Univ.
- Danbury Hospital
- Drexel University
- Geisinger Health System
- Geisel School of Medicine at Dartmouth
- George Washington Univ.
- Georgetown University
- Hofstra North Shore – LI SOM
- Hospital for Special Surgery
- Howard University
- Icahn School of Medicine at Mount Sinai
- Jacobs SOM & Biomedical Sciences at Univ of Buffalo
- Lehigh Valley Health Network
- Maimonides Medical Center
- Maine Medical Center
- Memorial Sloan Kettering
- NIH Clinical Center
- New York Medical College
- New York Methodist Hospital
- Pennsylvania State University
- Rutgers New Jersey Medical School
- Rutgers, Robert Wood Johnson Medical School
- State University of New York Downstate
- State University of New York Upstate
- Staten Island Univ. Hospital
- Stony Brook University
- St. Luke’s Hospital
- Temple University
- Tufts University
- United Health Services Hospitals (Wilson Med. Ctr)
- University of Connecticut
- University of Maryland
- University of Massachusetts
- University of Rochester
- University of Vermont
- Warren Alpert Medical School, Brown University
- Weill Cornell Medicine
- Winthrop University Hospital
- Yale School of Medicine

### Western Institutions
- Cedars-Sinai Medical Center
- David Geffen School of Medicine at UCLA
- Kaiser Foundation Hospitals, Northern CA
- Kaiser Permanente Southern California
- Keck School of Medicine, Univ of Southern CA
- Loma Linda University
- Long Beach Memorial Medical Center
- Maricopa Medical Center
- Oregon Health & Science University
- University of Arizona
- University of Arizona - Phoenix
- University of California, Davis
- University of California, Irvine
- University of California, Riverside
- University of California, San Diego
- University of California, San Francisco
- University of Colorado Denver
- University of Hawaii
- University of New Mexico
- University of Nevada
- University of Utah
- University of Washington
- Valley Children’s Healthcare

### Central Institutions
- Akron Children’s Hospital
- Akron General Medical Center
- Central Michigan University
- Cleveland Clinic Health System
- Cook County Hospital
- Creighton University
- Indiana University
- Loyola University Chicago
- MetroHealth System
- Michigan State University
- Northwestern University, Feinberg SOM
- OhioHealth, Doctors Hospital
- Ohio State University
- Regions Hospital
- Rush Medical College
- Saint Louis University
- Southern Illinois University
- St. John Health System (Providence Hospital)
- Summa Health Center
- Trinity Health
- University of Chicago, Pritzker SOM
- University of Cincinnati
- University of Illinois, Peoria and Chicago
- University of Kansas
- University of Michigan
- University of Minnesota
- University of Missouri - Columbia
- University of Missouri - Kansas City
- University of Nebraska
- University of Toledo
- Washington University in St. Louis
- Wayne State University
- Western Michigan University
- William Beaumont Hospital System
- Wright State University

### Southern Institutions
- Atlanta Medical Center
- Baylor University COM
- Baylor University Medical Center
- Brody SOM at East Carolina University
- Carilion Medical Center
- Duke University
- East Tennessee State University Quillen COM
- Emory University
- Florida Hospital Orlando
- FIU Herbert Wertheim COM
- Greenville Health System/USCSOM Greenville
- Gwinnett Medical Center
- Houston Methodist
- LSU School of Medicine in New Orleans
- LSU School of Medicine in Shreveport
- Mayo Health System, Mayo Clinic in FL
- Medical College of Georgia at GSU
- Medical University of South Carolina
- Mercer University
- Methodist Dallas Medical Center
- Miami Children’s Hospital
- Mountain States Health Alliance
- Orlando Health
- Ochsner Health System
- Our Lady of the Lake Regional Medical Center
- Texas A&M Health Science Center
- Texas Tech University HSC
- Texas Tech University HSC Paul L. Foster SOM
- Tulane University
- University of Arkansas
- University of Florida
- University of Kentucky
- University of Louisville
- University of Miami Miller
- University of Mississippi
- University of North Carolina at Chapel Hill
- University of Oklahoma
- University of South Alabama
- University of South Carolina
- University of South Florida - Morsani COM
- University of Tennessee
- University of Texas Houston
- University of Texas HSC, San Antonio
- University of Texas MB, Galveston
- University of Texas Rio Grande Valley SOM
- University of Texas Southwestern
- University of Virginia
- Vanderbilt University
- Virginia Commonwealth University
- Wake Forest University
- West Virginia University

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**Additional host institutions will likely use VSAS in the 2016-2017 academic year.**

**Please view the current list at [www.aamc.org/vsas](http://www.aamc.org/vsas)**