



Name of Student: \_\_\_\_\_

Date of Record: \_\_\_\_\_

Name (Print) of Individual Making Report: \_\_\_\_\_

Signature of Individual Making Report: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Based on my personal observation, this student has excelled in one or more of the following areas (circle all that apply):

**1. Trustworthiness**

- a. Act at all times in an ethical, responsible, and dependable manner
- b. Conduct oneself in accordance with the Drexel University College of Medicine Honor Code
- c. Maintain an honest approach to all activities

**2. Reliability and Responsibility**

- a. Complete all assigned tasks in a timely and responsible manner
- b. Arrive on time for scheduled activities and notify appropriate individual for missed activities
- c. Attend classes and other academic activities for their full duration and prepare appropriately for them
- d. Respond promptly to faculty or administration when contacted personally or electronically
- e. Admit errors and accept responsibility for one's own actions
- f. Respond appropriately to others' unprofessional or unethical behaviors
- g. Demonstrate self-motivation and accountability for one's own learning

**3. Self-Awareness**

- a. Demonstrate ability to identify and address areas of deficiency in one's own learning performance
- b. Accept supportive and constructive feedback and modify behavior accordingly
- c. Project a professional image through manner, dress, and communication (including electronic)
- d. Maintain composure during difficult interactions
- e. Monitor and compensate for personal biases that may interfere with professional duties
- f. Request help from appropriate support resources when needed
- g. Attend to one's own well being

**4. Team-Building and Communication**

- a. Support communication, trust and accountability among team members
- b. Acknowledge the value of other members of the health care team in providing patient-centered care
- c. Treat fellow students, co-workers, faculty, administrators and staff with respect and sensitivity
- d. Provide supportive and constructive feedback to peers when appropriate
- e. Manage conflicts in a collegial manner

**5. Patient-Centered Care**

- a. Meet all clinical responsibilities
- b. Demonstrate respect, integrity, compassion and responsibility toward patients, even under difficult circumstances
- c. Refer to patients in a respectful and non-judgmental manner
- d. Maintain confidentiality of patient information
- e. Acknowledge limits of personal knowledge and skills within clinical setting
- f. Take on extra work when appropriate for the benefit of the patient
- g. Ensure that coverage for patients is provided for patients when unable to fulfill responsibilities

6. **Other:** \_\_\_\_\_

Details of Commendation Report:  Attachment(s) provided.

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I have discussed this report with the student

\_\_\_\_\_  
**Signature of Individual Making Report**

\_\_\_\_\_  
**Date**

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**To be completed by Student**

I have read this evaluation and discussed with the appropriate faculty or staff

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

My comments are:

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**Send Completed Form to:** Amy Fuchs, M.D., Senior Associate Dean for Student Affairs. [Amy.Fuchs@DrexelMed.edu](mailto:Amy.Fuchs@DrexelMed.edu)  
Office of Student Affairs, 2900 Queen Lane, Philadelphia, PA 19129 Phone: 215-991-8221, FAX: 215-843-1766