

Course and Faculty/Resident Feedback for Students on Clerkships

For the 2011-2012 academic year, all third and fourth year students will use DOCSS to provide feedback for all clerkships and for faculty and residents. Course feedback **must be completed** before students are able to view their clerkship subject exam (Shelf) scores or their final grades and evaluations.

Clerkship and faculty feedback is always kept anonymous and clerkship directors cannot view any feedback until they have completed their students' evaluations and have provided final clerkship grades.

Feedback opens 5 days before the end of each rotation. At that time, students should receive an automated email reminder from DOCSS that clerkship and faculty/resident feedback is open.

1. Log onto <https://docss.drexelmed.edu>. Select the option for "Drexel University User" and enter your Drexel username (e.g., xyz123) and password.

The left screenshot shows the DOCSS login page with the following text: "Drexel MEDICINE DOCSS Drexel Online Curriculum Scheduling System". Below this is a "LOGIN" section with "Please select:" and two radio button options: "Drexel University User" (circled in red) and "Non-Drexel University User". At the bottom, it says "POWERED BY OASIS Copyright © 2008-2011 WARF".

The right screenshot shows the same page but with the "Drexel University User" option selected. Below the selection is a "LOGIN" section with instructions: "DrexelMed Students and Faculty should click the Drexel University User link and use their Drexel OR DrexelMed usernames and passwords." and "All others should click the Non-Drexel University User link and use the OASIS username and password issued by the Division of Clinical Education." There are input fields for "Username:" (containing "xyz123") and "Password:" (with masked characters). A "Login" button is next to the password field. Below the fields, it says "Your username and password are case sensitive." At the bottom, it says "POWERED BY OASIS Copyright © 2008-2011 WARF".

2. Then click "Enter 2011-2012".

The screenshot shows the DOCSS "Select a year" page. At the top, it says "Drexel MEDICINE DOCSS Drexel Online Curriculum Scheduling System". Below this is a navigation bar with "Schedule", "Course Catalog", "Add Course", "Degree Progress", "Account", "Reselect Year", and "Log out". Below the navigation bar, it says "Home > Student > Select a year" and "Logged in as Test AASstudent 1. Return to normal user account | Change student".

The main content area is titled "Select a year" and contains the following text: "After entering a year you may change years by using the 'Reselect Year' button on the top of the page." and "Please select a year before entering this section." Below this is a table with the following data:

Year	Student Level	Login time	Mode
Enter 2010-2011	MS3	08/01/2012 06:00:00 PM	Closed
Enter 2011-2012	MS4	04/10/2011 05:00:00 AM	Open

At the bottom, it says "POWERED BY OASIS Copyright © 2008-2011 WARF".

- Click the link under "Evaluations to Complete"

Announcements

- Your track is Undecided Pathway

Evaluations to Complete

[View a report of the evaluations you need to complete](#)

Test AASTudent 1's MS4 Schedule for 2011-2012

Date	Course	Location	Weeks/Credits	Actions
06/20/2011 - 07/15/2011	ADMN-ALCH8010S999: Administrative Alchemy Clerkship Added/Changed:06/23/2011 12:12:37 PM	Queen Lane Campus	4 / 4	Drop
06/20/2011 - 07/29/2011	OBGY-OBGY8010S030: Obstetrics and Gynecology OB/GYN Clerkship Added/Changed:06/27/2011 02:59:44 PM	Hahnemann University Hospital	6 / 6	Drop
06/20/2011 - 07/29/2011	PEDS-PEDS8010S065: Pediatrics Pediatrics Clerkship Added/Changed:06/24/2011 03:17:14 PM	St. Christopher's Hospital for Children	6 / 6	Drop
241 days are free between these courses.				
03/26/2012 - 04/20/2012	NEUL-NEUL8014S200: Neurology Neurology Added/Changed:03/31/2011 07:45:49 AM	Allegheny General Hospital	4 / 4	Drop
70 days are free at the end of this year.				

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- Complete and submit both the clerkship evaluation (red) and all faculty and resident evaluations (green) that you have been assigned by the clerkship director. You may also select additional faculty and/or residents to evaluate (blue). You must complete all assigned faculty and resident evaluations. If you have not been assigned any faculty or residents to evaluate, you must add at least one faculty or resident and complete their evaluation.

Test AASTudent 1's Evaluations [Show Submitted and Closed](#)

The following report shows the evaluations for which you are responsible, and their status. To access an evaluation, click on the appropriate link below. If available, click on "Complete Combined Evaluation" to be presented with all your unfinished evaluations for a course, one after another.

Currently, 0 of 1 evaluations for the course(s) assigned have been completed in 2011-2012.

Course: (0 of 1)

ADMN-ALCH8010S999: Administrative: Alchemy Clerkship
Queen Lane Campus: 06/20/2011 - 07/15/2011

[Clerkship Evaluation - Complete before 06/14/2012](#)

Student Feedback of Attendings and Residents [Add a person to evaluate](#)

Will evaluate	Status	Complete Before	Remove
Dumbladore, Arvus	Not Started	06/14/2012	Remove
Levine, Leonard J., M.D.	Not Started	06/14/2012	
Smolan, Arnold	Not Started	06/14/2012	

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- You will receive an email from the Assessment and Evaluation Division when clerkship subject (shelf) exam scores are ready to view. These will be available at <http://webcampus.drexelmed.edu/evaluations> after you have completed your clerkship feedback and feedback for all assigned faculty and residents.
- You will receive an email from DOCSS when your final clerkship grade and evaluation form has been submitted by the clerkship director and has received administrative sign-off. This will be available for you to review at <https://docss.drexelmed.edu> after you have completed your clerkship feedback and feedback for all assigned faculty and residents.